



Shaping Tomorrow's
Built Environment Today

MINUTES

GOVERNMENT AFFAIRS COMMITTEE

WEDNESDAY, OCTOBER 30, 2024

10:30 AM – 12:30 PM EDT

Virtual Meeting

Minutes Approved February 7, 2025

1. Call to Order, Welcome, and Roll Call - Sheila Hayter called the meeting to order at 10:32 a.m. EDT and welcomed the Members. Attendance was taken (see below). A quorum was not initially present, but was present before votes were held.

Attendance

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Sheila Hayter	Megan Tosh	Alice Yates	<i>none.</i>
Meghan McNulty	Artorius Reyes	Emily Porcari	
Keith Reihl	Adrianne Mitani	Jacob Karson	
Heather Schoppelein	Weston Hockaday	Jason Davidson	
Tim Wentz	Adam Doublestein	Chris Miller	
PJ Johnston	Victor Nino	Neil Gavigan	
Andy Persily	Doug Cage	Jeff Littleton	
Will Fisher	Eleazar Rivera		
Patrick Villaume	Ioan Dobosi		
Peter Knoeck-Wilwerding	Varun Jain		
Tracey Jumper	Sonya Pouncy		
Geoff Jenks	Sarah Maston		
Luis Alvarado			
Abdul Mubarak			
Ahmed Bobol			
Bryan Holcomb			

2. ASHRAE Value Statement - Hayter read the value statement and referenced the hyperlinks.

ASHRAE Value Statement

In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence,

commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.

Code of Ethics - <https://www.ashrae.org/about/governance/code-of-ethics>

Core Values - <https://www.ashrae.org/about/ashrae-s-core-values>

Diversity Statement - <https://www.ashrae.org/about/diversity-equity-and-inclusion-dei>

3. Review of Agenda – Hayter reviewed the agenda and it was accepted as written.
4. Approval of Minutes from June 21, 2024 Meeting – Hayter asked for a vote to approve the minutes from the June 21, 2024 meeting. – See Attachment

MOTION: To approve the minutes of the June 21, 2024 GAC meeting. Motion made by Keith Reihl and Seconded by Ahmed Bobol.

MOTION PASSED: Approved By Voice Vote (CNV). No Objections. One abstention.

5. Update on Action Items– Alice Yates reviewed the Action Items (see attachment) and noted the one action item remaining from the Annual Meeting was still ongoing.
6. Subcommittee Reports and MBO Status Reports - See Attachment
 - a. Executive Subcommittee – Hayter provided an update on the Subcommittee’s MBO and activities. Hayter reported the subcommittee met earlier this month and in addition to discussing the activities for each of the GAC subcommittees and our Communications activities, the subcommittee addressed the following:
 - Voted to approve revisions to the GAC resource manual, changing the date for Government Affairs Award nominations to be submitted from September 14 to October 31 (see motion below)
 - **ACTION ITEM:** Reminder that PPSC, MMSC, and GASC are to submit PAOE recommendations to GAC Vice Chair by November 30
 - **ACTION ITEM:** Please provide feedback to the GAC mentoring program by December 31.
 - Discussed streamlining of the GAC resource manual – Meghan McNulty explained that there are many elements of the resource manual that are no longer used (such as forms to be printed out).
ACTION ITEM: All members to review the redline of the resource manual (on basecamp) and provide comments by Nov. 30.
 - Discussed an assignment from Members Council to review the Manual of Chapter Operations GAC Sections and provide comments/edits as needed.

ACTION ITEM: All members to review the Manual of Chapter Operations GAC Sections and provide comments by Nov. 15.

i. MBO Update

MBO #8, Recommended to MC to always state the time zone when listing times in all MC communications and documentation - complete

MBO #8 Recommending to MC to use another word than “par” to describe a level of chapter performance in earning PAOE points – Meghan to discuss with the MC PAOE subcommittee; several GAC members provided comments on this language.

ii. Resource Manual Revision: changing the deadline for Government Affairs Award nominations from September 15 to October 31.

MOTION: To revise the Resource Manual such that the deadline for nominations to be submitted for the Government Affairs Award would be changed from September 15 to October 31 (see Attachment). (Motion was approved by the GAC Executive Subcommittee on October 15, 2024.)

MOTION PASSED: Approved By Voice Vote (CNV). No Objections.

- b. Policy and Programs Subcommittee -- Andy Persily provided updates on the Subcommittee’s MBOs, the PPIBs (see Attachment), and the Pilot SME for GOEs Program.
- c. Member Mobilization Subcommittee - Ahmed Bobol provided updates on the Subcommittee’s MBOs, GOE goals and status update (see Attachment), and GOE training feedback.
- d. Global Affairs Subcommittee – Because Eleazar was not in attendance, Jacob Karson provided updates on the subcommittee’s MBOs.
- e. Nominating Subcommittee - Meghan McNulty discussed the timeframe for making recommendations for GAC leadership for the next society year.

7. Reports

- a. ExO Report - Bryan Holcomb had nothing to report as he explained the Board would be meeting the following week.
- b. Communications Coordinator Report – Sonya Pouncy was not present and had nothing to report..
- c. Technology Council Representative Report - Heather Schopplein provided several updates from the October 29 Tech Council Meeting (see Attachment).
- d. Members Council Representative Report - Keith Reihl provided highlights from the October 28 Members Council meeting:
 - Members Council is aware that GAC would prefer an MC Representative to the GAC for 3 years; Reihl will be discussing with McNulty how the GAC

Nominating Subcommittee might be able to provide input to the Appointments Roadmap to help with this continuity.

- There was significant discussion about changing awards to digital (the motion failed).
- Several CRC motions were considered.
- PAOE recommendations are being made for SY25-26; Reihl will be working with McNulty to coordinate recommendations from the GAC.

- e. Pub-Ed Council Representative Report – Megan Tosh was not in attendance; Keith Reihl reported that he is a member of the Certification Committee, and there has been a lot of interest at the local level in the new Decarb Certification. Yates asked if collateral material were needed by Reihl or other members of the GAC to please let staff know.

8. Other Business

- a. Feedback from CRC GAC Workshop Evaluations – Jacob Karson gave an overview of evaluations from the workshop (see Attachment)
- b. Legislative Alerts for RVCs – Jacob Karson discussed procedures for legislative alerts that RVCs will receive going forward.

ACTION ITEM: Karson will send an email to all RVCs with an explanation of this new process.

- 9. Review of New Action Items added at this meeting –Yates itemized the new action items from this meeting (see Attachment).
- 10. Next Meeting – Hayter stated that the next meeting will be at the Winter Conference on February 7, 2025.
- 11. Adjourn – Hayter asked for the meeting to be adjourned.

PJ Johnston moved to adjourn the meeting; Bobol seconded.

Meeting was adjourned at 11:48 a.m. EDT.

Minutes Respectfully Submitted by Alice Yates, Staff Liaison.



Shaping Tomorrow's
Built Environment Today

DRAFT MINUTES

GOVERNMENT AFFAIRS COMMITTEE

From Meeting of June 21, 2024

1:30 p.m. – 5:30 p.m.

~ Annual Conference - Indianapolis, IN ~

ATTENDANCE

Members Present

Robert Hoadley, Chair
Sheila Hayter, Vice Chair
Jason Alphonso
Chris Phelan
Tim Wentz
Artorius Reyes
Michael Genin
Weston Hockaday
Beth Tomlinson
Doug Cage
Peter Koneck-Wilwerding
Tracey Jumper
Tim Theriault
Albert Sin*
Ioan Dobosi
Ahmed Bolbol
Geoff Jenks
Andrew Persily*
Bryan Holcomb
Bill McQuade

Members Absent

Will Fisher
RJ Hartman
Louis Van Belle
Eleazar Rivera
Sonya Pouncy
Mike Wolf
Bassel Anbari

Guests

Georgios Pantelidis, GTIC
Shaun Nienhueser, SAC
Ashish Rakheja
Tobi Showunmi
Sue Phelan
Mike Nerozzi, BAC
Tiffany Abruzzo
Chad Smith
T. (Alexis) Triantafyllopoulos
Bob Snow
William Bahnfleth*
Alejandra Nieto*
Laura Bonavita*
John Steele
Paul Fernandez
Tobi Showunmi
Crenshaw-MP Liaison
Mark Penchoff

Staff

Alice Yates
Chris Miller
Emily Porcari
Jacob Karson
Jason Davidson

Incoming Members (SY24-25) Present

PJ Johnston
Patrick Adams Villaume
Varun Jain
Heather Schopplein
Adrienne Mitani
Meghan McNulty
Luis Alvarado

Victor Niño*
Adam Doublestein*
Sarah Maston
Abdul Syed Mubarak*

Incoming Members (SY24-25) Absent

Keith Reihl
Megan Tosh

*Indicates Remote Participation

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1. Call to Order, Welcome, and Roll Call - Rob Hoadley called the meeting to order at 1:32 p.m. EDT and welcomed the members. Attendance was taken (see page 1) and a quorum was present.

2. Guest Introductions – Hoadley asked the guests to introduce themselves.

3. ASHRAE Value Statement – Hoadley read the value statement and referenced the hyperlinks.

In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.

Code of Ethics - <https://www.ashrae.org/about/governance/code-of-ethics>

Core Values - <https://www.ashrae.org/about/ashrae-s-core-values>

Diversity Statement - <https://www.ashrae.org/about/diversity-equity-and-inclusion-dei>

4. Review of Agenda -- Hoadley reviewed the agenda and noted that Item #8-a-iv (Dave Palty award) would be moved to the end
5. Approval of Minutes – Hoadley asked for a vote en-bloc to approve minutes from the past three GAC meetings.
 - a. Winter Meeting (January 19, 2024) – See Attachment
 - b. Spring Meeting (April 25, 2024) – See Attachment
 - c. May Meeting (May 17, 2024) - See Attachment

MOTION: To approve the Minutes of the past 3 GAC meetings. Motion made by Jason Alphonso and Seconded by Artorius Reyes.

MOTION PASSED: Approved By Voice Vote (CNV). No Objections.

6. Update on Action Items (see Attachment) - Alice Yates reviewed the Action Items and noted that only 3 remain; Hoadley asked that those be carried into the next SY.
7. Report from ASHRAE Government Affairs Office – Staff from the Government Affairs Office (Alice Yates, Emily Porcari, Jacob Karson, Jason Davidson, Chris Miller) provided a presentation (see Attachment) highlighting how staff can support GAC efforts, and reviewing policy trends and opportunities for engagement.
8. Subcommittee Reports and MBO Status Reports (See Attachment)

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- a. Executive Subcommittee – Hoadley provided an update on the subcommittee’s MBOs. He then asked for votes on revisions to several GAC governing documents:

- i. Rules of the Board: GAC Membership for Council Representatives – so that these representatives are members of the council for which they are to represent (See Attachment)

MOTION: To recommend to Members Council that it recommends to the Board of Directors a change to the Rules of the Board for GAC Membership for Council Representatives as shown in the attachment. Motion made by Hoadley on behalf of the Executive Subcommittee.

MOTION PASSED: Approved by Voice Vote (CNV). No Objections.

- ii. Manual of Procedures: Motion on Nominating Subcommittee Change (See Attachment)

- iii. Manual of Procedures: Motion on Timing for PAOE Recommendations (See Attachment)

MOTION: To recommend that Members Council approve the en bloc changes to the MOP (ii and iii) as shown in the Attachment. Motion made by Hoadley on behalf of the Executive Subcommittee.

MOTION PASSED: Approved by Voice Vote (CNV). No Objections.

- iv. Resource Manual Clarifications (See Attachments)

- i. Time Zone Requirement for all GAC communication to reflect ASHRAE as a Global Organization
- ii. GAC Trainings: Overview of the GAC in late May / early June for incoming members; GOE training in early September for all GAC members
- iii. Clarification on Dave Palty Award

MOTION: To approve all 3 changes made to the GAC Resource Manual as shown in the Attachments. Motion made by Hoadley on behalf of the Executive Subcommittee .

MOTION PASSED: Approved by Voice Vote (CNV). No Objections

- b. Policy and Programs Subcommittee

- i. MBO Status - Tomlinson shared updates to her subcommittee-assigned MBOs.
- ii. PPIB Updates – Tomlinson reviewed the minor revisions to the PPIBs that addressed comments received from DRSC, which was the Tech Council designated reviewer (See Attachments).
 - Building Decarbonization
 - Building Energy Benchmarking
 - Climate Change and the Built Environment

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- Consensus Standards- Expert Solutions to Meet Global Needs
- Environmental Tobacco Smoke and Electronic Nicotine Delivery Systems
- Indoor Air Quality
- Indoor Carbon Dioxide
- Wildfires and Indoor Environmental Health

MOTION: To approve the minor revisions to the PPIBs as shown in the attachments. Motion made by Tomlinson on behalf of the subcommittee.

MOTION PASSED: Approved by Voice Vote (CNV). No Objections

iii. SMEs for GOEs – Extension of Pilot Program (see Attachment)

MOTION: That GAC recommend to Members Council that the SMEs for GOEs Pilot Program be extended by 3 years. Motion made by XXX and Seconded by Tomlinson on behalf of the subcommittee.

MOTION PASSED: Approved by Voice Vote (CNV). No Objections

c. Member Mobilization Subcommittee

- i. Government Outreach Events – Artorius Reyes provided the final tallies for GOEs for this Society Year (See Attachment).
- ii. MBO Status Update – Reyes provided a status update on the MBOs assigned to MMSC.

d. Global Affairs Subcommittee

i. Financial Assistance for International Outreach Events

MOTION: To approve a change to the GAC Resource Manual Section T as shown in the Attachment. Motion made by Tim Theriault on behalf of the subcommittee.

MOTION PASSED: Approved by Voice Vote (CNV). No Objections

- ii. MBO Status Update – Theriault provided a status update on the MBOs assigned to GASC.

9. Written Reports were provided by all of the Regional Vice Chairs (See Attachments). Most delivered them in person or virtually, with the exception of RVCs from Regions I, III, V, VIII, and XIII.

- | | |
|------------------------------|---------------------------------------|
| • RAL – Ahmed Bolbol | • Region X – Tracey Jumper |
| • Region XIV – Ioan Dobosi | • Region IX – Peter Koneck-Wilwerding |
| • Region XIII – Albert Sin | • Region VIII – Eleazar Rivera |
| • Region XII – Tim Theriault | • Region VII – Doug Cage |
| • Region XI – Geoffrey Jenks | |

- Region VI – Beth Tomlinson
- Region V – Louis Van Belle
- Region IV – Weston Hockaday
- Region III – RJ Hartman
- Region II – Michael Genin
- Region I – Will Fisher

10. GAC PHOTO – Photos of the current and incoming GAC members were taken by a professional photographer. These photos have been posted on Basecamp.

11. Presentation of Dave Palty Outstanding GAC Service Award - Hoadley presented the award to **Tim Theriault**, in recognition of his **outstanding overall effort on the GAC committee**. (Note that this agenda item was shifted to the end of the meeting.)

12. Reports

- a. ExO Report -Holcomb provided a report highlighting major Society news and updates.
- b. Communications Coordinator Report - Sonya Pouncy was unable to attend the meeting, but provided a written report (see Attachment)
- c. Technology Council Representative Report -Phelan provided a report with highlights from Tech Council (see Attachment)
- d. Members Council Representative Report - Bassel Anbari was not present due to another meeting conflict, but provided a written report (see Attachment).
- e. Pub-Ed Council Representative Report –Jason Alphonso provided a report on recent publications and new training/education resources (see Attachment). Reyes asked Alphonso if Pub-Ed can develop tailored training for government agencies; Alphonso replied that would be considered by TEC (Training and Education Committee).

13. Reports from Committee Liaisons

- a. Global Technical Interaction Committee – George Pantelidis provided a report with updates from the GTIC (See Attachment)
- b. Environmental Health Committee - Bill Bahnfleth was unable to provide a report due to technical difficulties with the virtual connection.
- c. Young Engineers in ASHRAE - Paul Fernandez was unable to provide a report due to scheduling issues, but noted after the meeting that YEA is eager to work with the GAC on outreach.
- d. Student Activities Committee Shaun Nienhueser provided an update from SAC, and noted that SAC was interested in working with the GAC, and he will help connect the SAC RVCs to the GAC RVCs.

- e. Membership Promotion – Hayter announced that she received an email from Mark Pinchoff, MP member, that explains that ASHRAE will soon have a “Group Pay” option for ASHRAE membership. If multiple government employees want to become members of ASHRAE, that could be accomplished with one payment by the government entity. ASHRAE would then have both a billing and membership relationship with the **entity itself** and not an individual. This will eliminate the problem of having individuals unable to request or receive reimbursement for membership dues, and the entity can then fill the role with another person should their personnel change.

14. Guest Reports

- a. American Institute of Architects (AIA) – Michele Mihelic, Senior Director, Codes & Standards, Advocacy & Policy – was unable to attend.

15. Proposed Public Policy Priorities for SY2024-2025 - Hayter reviewed the proposed PPPs for SY24-25 (See Attachment).

MOTION: That the Government Affairs Committee approves the attached Public Policy Priorities for SY24-25. Motion made by Hayter on behalf of the GAC Executive Subcommittee.

MOTION TO AMEND: That Paragraph #2 under the First Header (“Support Sustainable..”) be changed as follows:

~~For existing buildings,~~ *ASHRAE supports the deployment of decarbonization technology such as next generation heat pumps, the adoption of stretch codes, building performance standards ([Standard 100](#)), electric-ready building requirements, and building benchmarking and labeling requirements. ASHRAE also supports the use of decarbonized combustion fuels and on-site carbon capture use and storage, as they become commercially available.*

Motion to Amend made by Hayter and seconded by Reyes.

MOTION TO AMEND PASSED: Approved by Voice Vote (CNV) with one abstention (Andy Persily).

AMENDED MOTION PASSED: Approved by Voice Vote (CNV). No Objections.

- 16. MBOs for SY2024-2025 – Hayter explained that the GAC MBOs for the next Society Year are being developed.
- 17. Other Business - Hoadley asked if there was any other business to come before the committee, and none was brought.
- 18. Review of New Action Items added at this meeting - Yates reviewed the new action items from this meeting (see Attachment).
- 19. Recognition of Outgoing GAC Members -- Hoadley recognized outgoing members, handing out certificates. Hoadley also received a framed certificate, presented to him by Incoming Chair Hayter, and also received a card signed by the GAC members and staff.

20. Remarks from Outgoing Chair -- Hoadley gave remarks about his term as chair and some thoughts about the future work of the GAC.
21. Remarks from Incoming Chair – Hayter referenced the SY24-25 GAC Subcommittee Assignments, explaining that the new Subcommittee Chairs will be reaching out to schedule meetings, likely in September.
22. Next Committee Conference Call - Hayter noted that the next GAC meeting will likely be in the Fall.
23. Adjourn – Hoadley adjourned the meeting at 5:34 p.m. EDT.

Minutes Respectfully Submitted by Alice Yates, Staff Liaison.



**ACTION ITEMS
GOVERNMENT AFFAIRS COMMITTEE
SY 2023-2024**

Last Updated: October 28, 2024

#	Action	Assigned To	Due Date	Status	C/O
<i>Added at 06-21-2024 Annual meeting</i>					
1	Organize informal gathering at the 2025 Winter meeting to discuss advocacy and ASHRAE positions. Target date would be Saturday.	Karson	December 2024	Investigating the feasibility of this gathering.	
<i>Added at 10-30-2024 Annual meeting</i>					
20					

Status Update: MBOs for the GAC SY2024- 2025

Last Updated: October 28, 2024

#	MBO	Subcommittee Assigned	Metric(s)	Status Update
1	MBO #1: Pivot GOE program to focus more on impact and follow-through and relationship-building and continuity after GOEs. Completion date: 6/30/2025	Member Mobilization	- Action items from the GOEs were completed in a timely fashion. - Establish a percentage or number of GOEs that have a specific issue focus (related to PPPs), than simply introducing ASHRAE. - Explore 2-5 tools for GOE record continuity at a regional level.	Discussed during October 22 subcommittee meeting.
2	MBO #2: Increase awareness of the Government Affairs Award Completion date: 6/30/2025	Member Mobilization	- Develop additional training for GAC Chapter chairs - Make recommendation to increase the PAOE points for GA6 & GA11	Discussed during October 22 subcommittee meeting. Staff shared PAOE info and statistics from last Society Year with the full GAC (email sent Oct. 23) as context for the input they'll be providing on PAOE recommendations (due Nov. 30).
3	MBO #3: Implement new SMEs for GOEs pilot program. Completion date: 6/30/2025	Policy & Programs	- Define schedule and methodology for soliciting SME applicants. - Connect appropriate subject expertise with government needs - Schedule 3 government engagements employing ASHRAE SMEs. - Develop evaluation approach to assess effectiveness of initial engagements and prepare summary report. - If continuation of the program is advised, recommend updates to GAC guiding documents to support continuation of the SME program.	Gov Affairs staff have reviewed applications and are contacting applicant references. The SMEs for GOEs Task Team met on 10/28/2024 to review the applicants, recommendations, and discussed how the applicants were evaluated.

#	MBO	Subcommittee Assigned	Metric(s)	Status Update
4	MBO #4: Develop future plan for GAC Advisory Board based on recent efforts of Board and discussions of effectiveness. Review recommendations of board and provide recommendations on how best to enact them. Completion date: 4/18/2025	Policy & Programs	- Recommend whether Advisory Board should be continued. - If it the Advisory Board should continue, then recommend how function of Advisory Board should be changed to meet its intended goals and whether it should be expanded to additional AHJs and other constituents. - If the Advisory Board should not continue, then recommend how the intent of the advisory board could be met in other ways.	A working group met to discuss the future of the advisory board and agreed that the need for the body was not clear and that it would be better to convene any similar outside group on an as-needed basis. The topics will be discussed at the next PPSC meeting and our conclusion regarding the advisory board will be reported at a future GAC meeting.
5	MBO #5: Work with Global Technical Interaction Committee (GTIC) to facilitate sharing of information to avoid duplication of efforts, including through improved understanding of market needs and the tracking and adoption of ASHRAE standards and guidelines around the world. Completion date: 6/30/2025	Global Affairs	 - Nominate a liaison from GASC to GTIC and send recommendation to GAC Chair at earliest possible opportunity. - Each member of GASC to provide a list of ASHRAE standards that have been adopted by various jurisdictions in their regions. - Identify opportunities for ASHRAE Standards adoption, including through scheduling meetings, sharing information about standards, and/or writing advocacy letters for standards adoption.	Eleazar Rivera has been confirmed as the GAC-GTIC Liaison. Discussed at Oct 2nd GASC meeting. Coordinating how data will be recorded with GTIC. RVC research assignments to be finalized before November 10th.

#	MBO	Subcommittee Assigned	Metric(s)	Status Update
6	MBO #6: Provide recommendations to the full committee on priorities for document translation. Completion date: 6/30/2025	Global Affairs	- Recommend languages for prioritizing translation. - Recommend documents for prioritizing translation. - Review current translated documents and languages.  Review current international market for translated and untranslated publications with ASHRAE's accounting department.	Discussed at Oct 2 nd GASC meeting. Outreach to ASHRAE staff regarding data to substantiate recommendations has been completed. Accounting staff informed GASC staff liaison that reviewing sales data would not be helpful for this MBO. Further outreach to Publications Committee to coordinate work has been scheduled. This MBO can be considered complete after the next GASC meeting. Next steps could include internal advocacy to have our recommended docs translated.
7	MBO #7: Develop alternative methods for promoting the value and benefits of employee participation in ASHRAE and to encourage sponsorship and support for their employees by end of Q2. Completion date: 12/31/2024	Member Mobilization	Develop 1-2 methods by end of Q2.	Discussed during October 22 meeting and multiple methods were suggested by subcommittee members; these will be compiled by staff and shared with the full committee prior to the end of Q2.
8	MBO #8: Embed into the culture of ASHRAE inclusivity in GAC participation. Completion date: 6/30/2025	Executive Subcommittee	Provide 1-2 recommendations to Members Council by end of Q4 of ways to promote inclusion and foster community and networking.	All GAC communication regarding meeting times must include the time zone; this practice is to promote inclusivity of all members and other participants, regardless of their geography. Discussed at Oct. 15 subcommittee meeting; another recommendation might be to change the use of "par" for PAOE program.

Motion (Revisions to the GAC Resource Manual): That GAC approve the attached revisions to the Resource Manual to extend the deadline from September 15 to October 31 for submitting the annual Government Affairs Award nominations.

BACKGROUND: The current deadline to submit nominations for the annual Government Affairs Award is September 15. Multiple GAC Regional Vice Chairs have requested that this deadline be extended to the end of October in order to accommodate the regions that hold CRC meetings in the fall rather than the spring, and extensions to the deadline have been granted for the past two Society Years. This motion would amend Section I of the GAC Resource Manual to state that the award nominations are due from the RVCs by October 31, and that staff will send the nominations to the award judging panel by November 15, instead of October 1.

The GAC Executive Subcommittee considered this motion during their October 15 meeting and the motion was approved unanimously.

FISCAL IMPACT: NONE.

STAFF IMPACT: NONE.

I. GOVERNMENT AFFAIRS AWARD

The Government Affairs Award recognizes an ASHRAE member who demonstrates outstanding efforts in the national, state, provincial and/or local government on technical issues important to ASHRAE.

Purpose

The purpose of the award is to stimulate effective participation by ASHRAE members in national, state, provincial, and/or local government activities in connection with technical issues related to the purpose of the Society.

Guidelines for the Government Affairs Award Presentation

Each year the Society recognizes exceptional performance by a member in the area of government activities. During the Society fiscal year, Chapters assemble support materials describing the member's activities in interacting with national, state, provincial and/or local governments.

A typical award application includes a standard cover page (see below), a narrative section, the Chapter's government advocacy plan, the member's government advocacy with relevant documentation, publicity, etc.

Eligibility Requirements

An ASHRAE member interacting with national, state, provincial and/or local governments is eligible for nomination for this award. Applications may be submitted by a Chapter or by any ASHRAE member in good standing. The winner is selected from these entries. The Chair of the GAC Member Mobilization Subcommittee is responsible for organizing the Government Affairs Awards program, establishing submission deadlines and selecting the entry to Society programs.

Judging: A minimum of three judges will be selected by the GAC. At least one judge should have experience as a Chapter officer - preferably with involvement in a Chapter government activity. Judging guidelines for the Society award are provided in the GAC's MOP. The judging occurs in the fall immediately following the last Chapters Regional Conference.

Selection Schedule

1. Regional Vice Chair may select an entry for the CRC (optional):

Submittals due to RVC for Regional competition

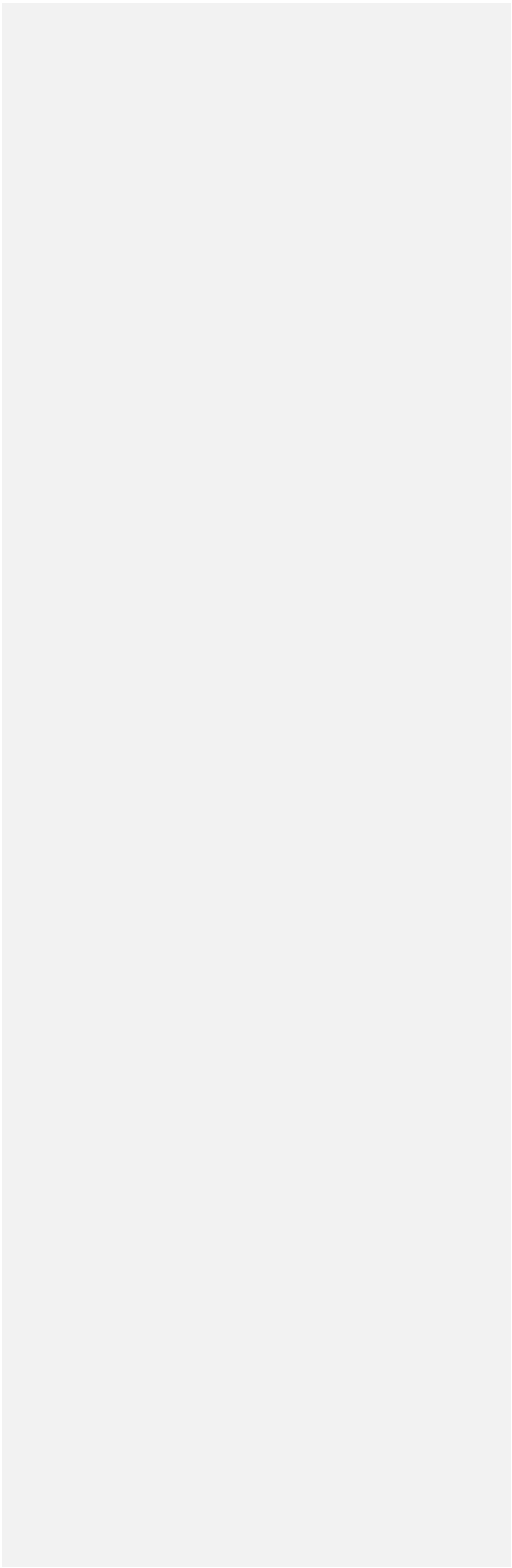
Determined by RVC

Judging completed for Regional Submittals

Determined by RVC

Notification to Regional Winner

At CRC



2. Nominations for this award are submitted to the Regional Vice Chair, who submits all entries for Society competition no later than ~~September 15~~ October 31 and must include:

Standard Cover Page, Narrative Section, the Chapter's or Chapters' Government Affairs Plan, Relevant Documentation, Publicity, etc.

Submit one copy electronically in pdf format to GovAffairs@ashrae.org.

3. Staff sends regional submittals to GAC Judging Panel by ~~October 1~~ November 15

4. Judges deliberate and make decision by the Winter Meeting

- a. GAC recommends final candidate to Honors and Awards Committee for approval by Members Council at Winter Meeting
- b. Staff notifies first place winner
- c. Judging Panel submits article on winner to be published in the Government Affairs Update (GAU)
- d. RVC notifies individuals who were not selected and lets them know that they will receive a highlight in an upcoming GAU

Presentation

The Government Affairs Award is presented at the Society's Annual Meeting. The first place winner is recognized during the Honors and Awards portion of the Plenary Session.

Commented [EP1]: The motion would extend this deadline from September 15 to October 31.

Commented [EP2]: Because the nomination deadline would be extended, this deadline for compiling the nominees and sharing with the Judging Panel would also need to be extended to be 2 weeks after the nomination due date.

Society Year 2024-2025 PPIB Review Process Last Updated: October 28, 2024

Existing PPIBs					
	Expires	Status	Reviewers	Rec.*	Comments
Building Electrification	Feb-25	Review completed w/Comments submitted	Heather	10/28	Comments submitted by Heather on 10/28;
Building Decarbonization	June 2025		Syed		PDC Chair, Kent Peterson
Building Energy Benchmarking	June 2025		Adam		
Climate Change and the Built Environment	June 2025		Adrianne		PDC Chair, Don Brundage
Consensus Standards-Expert Solutions to Meet Global Needs	June 2025		Andy		
Environmental Tobacco Smoke And Electronic Nicotine Delivery Systems	June 2025		Andy		PDC Chair, Larry Schoen
Indoor Air Quality	June 2025		Andy		PDC Chair, Don Weekes
Refrigerants and Their Responsible Use	June 2025	Review completed w/Comments submitted	Heather	10/28	PDC Chair, Bill Walters. Comments submitted by Heather on 10/28;
Resiliency in the Built Environment	June 2025	Review completed w/Comments submitted	Tim	9/20	PDC Chair, David Underwood. Comments were submitted by Tim on 9/20;
STEM Education & Workforce	June 2024		Adam, Peter		
Indoor Carbon Dioxide	June 2025		Andy		PDC Chair, Andy Persily
Wildfires and Indoor Environmental Health	June 2025		Andy		Guideline 44 Chair, Steve Emmerich
Potential New PPIBs					
Embodied Carbon					Last reviewed by Beth Tomlinson during SY23-24
Electricity Generation					On Pause until 2025
Environmental Justice in Building Design					Last reviewed by Peter, Louise, and Beth during SY23-24
Infectious Disease					To decide based on demand and feedback from the GOEs
*Note: Recommendation is whether to retire, reaffirm, update with minor edits, update with major edits, or combine with another PPIB.					

TRACKING GOVERNMENT OUTREACH EVENTS SY 2024-2025

PROGRESS CHART:
Government
Outreach Events

Note: Delta assumes that ALL
planned and scheduled events
are held (negative indicates
that we are behind the goal).

	Target	Held	Scheduled	Planned	Delta	Reporting Forms	Recurring Meetings	# of Government Attendees
City/Local		1	0	0	1	1	0	1
State		5	1	1	7	2	0	15
Federal		0	0	0	0	0	0	0
Global		1	1	0	2	1	0	4
In-Person								
Virtual		1						
Total	100	7	2	1	-90	4	0	20

Note: Totals may not add up due
to rounding

SY24-25 SUMMARY TOTALS (to date):	Number of Attendees (ASHRAE Members)	Number of Meetings	Number of in- person Meetings	Number of virtual meetings
Local	1	1	0	1
State	9	5	5	0
Federal	0	0	0	0
Global	4	1	0	0
TOTAL:	12	7	5	1

In Comparison

SY23-24 SUMMARY TOTALS:	Number of Attendees (ASHRAE Members)	Number of Meetings	Number of in- person Meetings	Number of virtual meetings
State	214	270	260	10
Federal	26	20	9	11
Local	24	15	12	3
Global	124	51	35	16
TOTAL:	388	356	316	37

Regional

Comparisons

note: 16 = RAL

Region (arabic numeral)	Region	# of GOEs Held In this Region
1	I	2
2	II	0
3	III	0
4	IV	1
5	V	0
6	VI	2
7	VII	0
8	VIII	0
9	IX	0
10	X	0
11	XI	1
12	XII	1
13	XIII	0
14	XIV	0
15	XV	0
16	XVI	0

7C - TECHNOLOGY COUNCIL INFORMATIONAL ITEMS* FOR GAC OCTOBER 30, 2024

*NOTES PROVIDED BY HEATHER SCHOPPLEIN, TECHNOLOGY COUNCIL REPRESENTATIVE, THESE ARE FOR REFERENCE AND NOT OFFICIAL MINUTES

INFORMATIONAL ITEMS FOR GAC FROM TECH COUNCIL 10/29/24 MEETING:

1. Technology Council approved revisions to the Rules of the Board for Position Documents (this will go to the BOD for approval). The intent of the motion is to simplify revising Position Documents, with only new Position Documents needing approval by the Board of Directors Executive Committee.
2. Special Projects Subcommittee members and liaisons have been assigned as SP Champions to the projects from the CEBD Projects List. *If interested as a member, committee, other entity, or can recommend other experts, please contact the SP champion*

a. Refrigerant Leakage Database

Bruce Nelson, REF bruce.nelson@gmail.com

b. Harmonize Standards – Decarb

Justin Prosser, STDS justin.prosser@danfoss.com & Philip Fairey, RBC philip.fairey@gmail.com

c. Streamlined Building Codes

Kashif Nawaz, TAC nawazk@ornl.gov

d. Member Needs Research Project (Handled by CEBD)

Heather Schopplein, DRC hschopplein@gmail.com

e. Develop Equipment PCRs (Product Category Rules)

Kevin Mercer, TAC kevin.mercer@rheem.com

f. Whole Life Carbon Benchmarking

Heather Schopplein, DRC hschopplein@gmail.com

g. Update Equipment Lifespan Tables

Mark Fly, SP SubCom At-Large Member markwfly@gmail.com

h. Standardize Whole Life MEP Carbon Calculations

Corey Metzger, DRC corey.metzger@resourcece.com

i. Whole-Life Carbon Options Tool

Lisa Ng, EHC lisa.ng@gmail.com

j. Embodied & Operational Carbon Fugitive Trade Off Studies

Heather Schopplein, DRC hschopplein@gmail.com

k. Update H.P. Performance Testing Requirements

Philip Fairey, RBC philip.fairey@gmail.com Kashif Nawaz, TAC nawazk@ornl.gov Richie Mittal, DRC richiemittal@gmail.com

l. A1-A3 Foundational Embodied Quantification MEP Methods

No champion yet

m. Guide Updates/HP Sizing Tool (Defrost, Decarb)

Kashif Nawaz, TAC nawazk@ornl.gov

n. New Guide Data Center Decarb

Devin Abellon, TechC V.C. dabellon@pwsigroup.com

o. New Guide District Thermal Guide

Kevin Mercer, TAC kevin.mercer@rheem.com

p. Single Family Guide

Devin Abellon, TechC V.C. dabellon@pwsigroup.com

q. Circular Economy Gathering Survey

Lisa Ng, EHC lisa.ng@gmail.com

r. Develop List of "Other" GHG Sources i.e. Medgas; Sterilization Chemicals

Richie Mittal, DRC richiemittal@gmail.com

s. Design Guide Supermarket Decarb

Bruce Nelson, REF bruce.nelson@gmail.com

3. The Technology Council approved recommending for BOD approval revisions to the *Energy Efficiency in Buildings* position document. (Note that there was some discussion on the writing style of the PD, but it was agreed that the technical content was good.)
4. *Limiting Indoor Mold Growth and Dampness in Buildings Systems* position document was reaffirmed.
5. A new Guideline Project Committee was formed for Operational Best Practices for Air Quality within Commercial Aircraft
6. Standards Committee approved the following for publications:
 - a. *ANSI/ASHRAE Addendum n to ANSI/ASHRAE Standard 62.2-2022, Ventilation and Acceptable Indoor Air Quality in Residential Buildings*
 - b. *ANSI/ASHRAE/IES Addendum w to ANSI/ASHRAE/IES Standard 90.1-2022, Energy Standard for Sites and Buildings Except Low-Rise Residential Buildings*
 - c. *ANSI/ASHRAE/ICC/USGBC/IES Addendum a to ANSI/ASHRAE/ICC/USGBC/IES Standard 189.1-2023, Standard for the Design of High-Performance Green Buildings Except Low-Rise Residential Buildings*

- d. *ANSI/ASHRAE/ICC/USGBC/IES Addendum f to ANSI/ASHRAE/ICC/USGBC/IES Standard 189.1-2023, Standard for the Design of High-Performance Green Buildings Except Low-Rise Residential Buildings*
- 7. Tech Council approved creating an infection control webpage (similar to the Epidemic Task Force webpage). This will be something that GAC chairs can use and share.
- 8. The Refrigeration-CPCC committee is reviewing the Refrigerants and their Responsible Use Position Document. Final draft to be approved at the 2025 Annual Meeting.
- 9. Global Technical Interaction Committee created a formal liaison with the Government Affairs Committee. The Liaison is Eleazar Rivera.
- 10. Environmental Health Committee provided a recent trends and research report that will be shared with this committee.

Analysis of GAC CRC Workshop/Presentation Feedback
Prepared by Jacob Karson
October 11, 2024

During the most recent rounds of CRCs, Government Affairs Committee RVCs included a QR code to solicit feedback on their presentations. The survey that attendees were asked to complete can be found [here](#).

A total of 21 responses were collected from GAC Workshops at nine CRCs held this Fall. We consider this to be an excellent response rate for an entirely voluntary survey. Nine GAC RVC's presentations were reviewed. The reviewers represented 14 chapters.

For the following questions, respondents were asked to rank, on a scale of 1 to 5, how much they agreed with the following statements, with 5 being strongly agree and 1 being strongly disagree.

Questions, and average response:

- Please rank how you feel about this statement: The quality of the training met my expectations.
 - Average answer: 4.6
- Please rank how you feel about this statement: This presentation took an appropriate amount of time.
 - Average answer: 4.4
- Please rank how you feel about this statement: Overall I am satisfied that this presentation was time well spent.
 - Average answer: 4.7
- Please rank how you feel about this statement: I understand the objectives of Government Affairs at the chapter level.
 - Average answer: 4.5
- Please rank how you feel about this statement: I understand the objectives and responsibilities of a Government Affairs Chapter Chair.
 - Average answer: 4.5

Summary

Overall, respondents found the training they received met their expectations, took an appropriate amount of time, they were satisfied with the training, and they understood their objectives, and the objectives at a chapter level. We are very happy with these results, and we are proud of our RVCs for delivering such a highly regarded training.

The most common suggestion for improving the presentation was to include more examples of successes that GAC/RVCs/Regions have had in actually doing government affairs work on the ground.

Other relevant ideas for improvements that we can make included: continued dialogue throughout the year to keep everyone up to speed, spending more time on forms and GAC tools, and using larger font in the presentations



**ACTION ITEMS
GOVERNMENT AFFAIRS COMMITTEE
SY 2023-2024**

Last Updated: October 30, 2024

#	Action	Assigned To	Due Date	Status	C/O
<i>Added at 06-21-2024 Annual meeting</i>					
1	Organize informal gathering at the 2025 Winter meeting to discuss advocacy and ASHRAE positions. Target date would be Saturday.	Karson	December 2024	Investigating the feasibility of this gathering.	O
<i>Added at 10-30-2024 Annual meeting</i>					
2	Review the redline of the Resource Manual and provide comments to Jacob Karson (jkarson@ashrae.org) (Redline is available on Basecamp)	All GAC Members	November 30		
3	Submit PAOE recommendations to GAC Vice Chair (Meghan McNulty at meghan.k.mcnulty@pnnl.gov)	Chairs of PPSC, MMSC, and GASC	November 30		
4	Review the Manual of Chapter Operations GAC Sections and provide comments/edits as needed. Please send to Sheila & Alice (sheila.hayter@nrel.gov and ayates@ashrae.org) (Note that the GAC Sections of the Manual of Chapter Operations is available on Basecamp)	All GAC Members	Nov. 15		
5	Share feedback on the GAC mentoring program to Sheila Hayter (sheila.hayter@nrel.gov)	All GAC Members	December 31		
6	Send an email to the RVCs explaining the new legislative alert system that staff will use.	Karson	ASAP		